



The Together Teacher: Plan Ahead, Get Organized, and Save Time!

Maia Heyck-Merlin

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The Together Teacher: Plan Ahead, Get Organized, and Save Time! Maia Heyck-Merlin **An essential guide for over-scheduled teachers**

Maia Heyck-Merlin helps teachers build the habits, customize the tools, and create space to become a Together Teacher. This practical resource shows teachers how to be effective and have a life! Author and educator Maia Heyck-Merlin explores the key habits of Together Teachers—how they plan ahead, organize work and their classrooms, and how they spend their limited free time. The end goal is always strong outcomes for their students.

So what does Together, or Together Enough, look like? To some teachers it might mean neat filing systems. To others it might mean using time efficiently to get more done in fewer minutes. Regardless, Together Teachers all rely on the same skills. In six parts, the book clearly lays out these essential skills. Heyck-Merlin walks the reader through how to establish simple yet successful organizational systems. There are concrete steps that every teacher can implement to achieve greater stability and success in their classrooms and in their lives.

- Contains templates and tutorials to create and customize a personal organizational system and includes a companion website: www.thetogetherteacher.com
- Recommends various electronic or online tools to make a teacher's school day (and life!) more efficient and productive
- Includes a Reader's Guide, a great professional development resource; teachers will answer reflection questions, make notes about habits, and select tools that best match individual needs and preferences

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Tony Paulson:

Spent a free time and energy to be fun activity to complete! A lot of people spent their leisure time with their family, or all their friends. Usually they accomplishing activity like watching television, about to beach, or picnic from the park. They actually doing same task every week. Do you feel it? Do you need to something different to fill your own free time/ holiday? Could possibly be reading a book can be option to fill your cost-free time/ holiday. The first thing that you will ask may be what kinds of guide that you should read. If you want to consider look for book, may be the e-book untitled The Together Teacher: Plan Ahead, Get Organized, and Save Time! can be good book to read. May be it could be best activity to you.

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